



Keystone Civic Association (KCA) Community Grant Opportunities

The KCA is now accepting grant applications for projects that advance the vision of the KCA. Six grants, each up to five hundred dollars (\$500.00) may be awarded in 2019. The KCA board will review all submissions and award them based on merit and alignment with the mission of the KCA:

To promote, support and protect the rural lifestyle of Keystone by strengthening the community's social, philanthropic, business and various civic organizations through education, fellowship, activity and special events. To serve as the face and voice of our community to elected officials and associated agencies and to foster unity through community vision.

Keystone strives for sustainability through a balance of historical and emerging lifestyles, agricultural base, and natural resources. Preserving the rural aspect of Keystone is our priority.

Projects can be conducted by a group or an individual. In five hundred (500) words or less describe your mission statement, who you are and how and what you will use the grant money for. We suggest you use the following bullets as a template for your application.

- **NEEDS ASSESSMENT:** Define the need for the project. State who will benefit and how and why the project is important. Provide evidence to document the problem or need. Give a timeline of the project.
 - **PROGRAM OBJECTIVES:** Focus on the projected outcome of the project that the grant money is being sought for. Point out who is going to do what, when, and how much. Give a date the project is to be completed.
 - **METHODS:** Give the steps of the project, the reason behind them, and who would be responsible for the completion of steps.
 - **EVALUATION:** Give details on how the project will be evaluated and who will be doing the evaluation. Give names of tests and methods used for measuring the results. Show at what points the evaluation will start and how improvements to the program will be put into progress.
- BUDGET:** Give a total cost of the project. Then show where the money will go. Be specific for each category. Also give information on other funding sources if applicable.

Applications should be submitted by September 30, 2019 either electronically to Clara@lawhead.us or via US Postal Services to Keystone Civic Association, P.O. Box 95, Odessa, Florida 33556.